

teQniQal Institute of Science & Technology

Encouraging the spirit of innovation.

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Certificate in Computer Packages

KES 5,000

Units

- Introduction to Computers
- Computer Mouse & Keyboard (QWERTY)
- Operating Systems - MS Windows
- Word Processing - MS Word
- Graphics Presentation - MS PowerPoint
- Spreadsheets - MS Excel
- Desktop Publishing - MS Publisher
- Basics of Computer Networking
- Computer Software Installation & Uninstallation
- Troubleshooting Common Computer Problems

Two (2) Months